

APPROVED DESTINATION STATUS (ADS) SCHEME

TOUR GUIDE INFORMATION

Are you ready to join the ADS scheme as a tour guide?

Who can apply?

You must:

- › Be an Australian citizen or be eligible to work in Australia.
- › Be fluent in Chinese.
- › Speak a modest level of English and be able to communicate effectively with Austrade and the compliance monitoring agency.
- › Meet one of the following skills requirements:
 - be a member of an Australian professional tour guiding organisation **or**
 - have a Certificate II or higher qualification received from an Australian registered training organisation in tourism or a related discipline **or**
 - have one years' experience in guiding inbound tours in Australia.

What information do I need to provide?

Proof of identity

- › If you are an Australian citizen, you will need to attach a copy of one of the following options:
 - the photo page of your Australian passport **or**
 - your Australian driver's license and your Medicare card **or**
 - your Australian government issued proof of age card and your Medicare card.
- › If you are not an Australian citizen you will need to attach a copy of the photo page of your passport.
- › A clear passport sized photo on a light or white background to be used for your ADS tour guide ID card.

Proof of skill requirement

- › If you are a member of an **Australian professional tour guiding organisation**, attach evidence of your membership which can include; a membership certificate, a photo of your membership badge or a confirmation email from the association confirming your membership.
- › If you have a **Certificate II or higher qualification received from an Australian registered training organisation in tourism or a related discipline**, attach evidence of your qualification which can include; a photo copy of your completed course certificate, a completed transcript of the course, and or a letter from the training organisation confirming your enrolment.
- › If you have **one years' experience in guiding inbound tours in Australia**, you must provide one of the following three options:
 - The contact details for two different Australian tourism businesses you have worked for that can confirm your guiding experience.
 - The contact details of one Australian tourism business that you have worked for that can confirm your guiding experience, and a completed Statutory Declaration stating you have one years' experience in guiding inbound tours in Australia. The Statutory Declaration form can be found on the [ADS webpage](#) under 'Key documents'. The form must be witnessed and signed by an authorised person.
 - The contact and business information of one Australian tourism business that you have worked for that can confirm your guiding experience, and at least two pay slips from the same tourism business. Pay slip information and requirements can be found on the [ADS webpage](#) under 'Key documents'.

Note: Austrade will confirm your employment history with your references. There are serious consequences for providing false information in your application.

For more information:
email ads@austrade.gov.au
phone 1800 048 155
or visit austrade.gov.au

